REGULAR COUNCIL MEETING – Monday, January 6, 2020

The Cambridge City Council met in regular session on Monday, January 6, 2020, at 7:00 p.m. at City Hall with the following council members present: Todd, Mayor Kovarik, Macki, McBreen, Thom, Baxter. Absent: None. Visitors: Dale Hennick, Dustin Ingram, Joyce Williams, J.J. Caliguiri, Mike Manoch, Ned Miller, Zach Pelz, Sara Spohnheimer, Don Seymour.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

The first item on the agenda was the swearing in of newly elected council members. Whitney Baxter and Tricia Todd were sworn in by Mayor Kovarik to serve 4-year terms.

The next item was the appointment of the Mayor Pro-Tem, City Attorney and Standing Committees for the 2020 calendar year. A motion by Macki to nominate Thom as Mayor Pro-Tem, seconded by McBreen. Roll Call: All Ayes. A motion by Macki to nominate Michael Lewis, Lewis Law Firm, as city attorney, seconded by Thom. Roll Call: All Ayes. The following council appointments to standing committees were made: Water-Thom; Sewer/Solid Waste-Todd; Road-Baxter; Cemetery/Park/Library-Macki; Finance/Economic Development-Thom; Communications-McBreen.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the December 2nd meeting. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Ned Miller, Safety Coordinator for Ballard Schools, and Mike Manoch, Ballard East Principal, addressed the council concerning the use of the City Center as the gathering point for students in care of an emergency requiring evacuation of the school. They discussed options for accessing the building, which would be completed at no cost to the city. Mayor Kovarik indicated that the building currently does not have a back-up generator and are pursuing grants and other sources of funding for this upgrade. After discussion, the council had no objection to the use of the City Center by the school.

Sara Spohnheimer, representing J. Von Gutenbosen Corp., 119 Water Street, gave the clerk the certificate of liability insurance for the new year, and discussed the status of roof repairs for the building. She indicated that they are bringing in an engineer to evaluate the roof structures and make a recommendation of repairs needed.

Joyce Williams, 518 Main Street, addressed the council with a complaint about fireworks on New Year's Eve. She felt the noise and duration were excessive. Mayor Kovarik indicated that he had received several complaints, and that the city currently follows state code but would be reviewing that. Ms. Williams also discussed improving the appearance of the city, and asked if an electronic sign could be purchased to replace the existing sign at the corner of 3rd and Water Street.

Dustin Ingram, Ames Chamber of Commerce, introduced himself to new council members, and discussed the work he has been doing with the council, including the application for a derelict building grant for the Cambridge Opera House project. He also discussed plans by the county to conduct a housing needs assessment for each community in the county, not just the larger ones.

Zach Pelz, Cambridge/Union Township Fire Department, provided a report to the council of the department's activities for 2019. He also discussed the purchase of new radios, and announced that Union Township has agreed to pay for half of the cost of them. They will be presenting a check at their next fire department meeting.

Following is a summary of receipts for December: General Fund, $14,669.57; TIF Fund, $17,431.50; Road Use Tax, $6,554.02; Debt Service, $1,104.71; C.U.T. Fire Fund, $8,061.01; Library Fund, $996.31; Garbage Utility, $7,442.68; Water Utility, $10,645.92; Sewer Utility, $8,247.76. Total Receipts: 75,153.48.

Following is a summary of disbursements for December: General Fund, $16,751.26; TIF Fund, $15,910.38; Road Use Tax, $9,855.23; Debt Service, $2,274.71; C.U.T. Fire Fund, $790.12; Garbage Utility, $6,534.87; Water Utility, $18,236.72; Sewer Utility, $4,504.15. Total Disbursements: $74,857.44.

The following list of claims was presented to the council for January:

AG SOURCE	Analysis	765.50
ALLIANT ENERGY	Monthly Service	5,018.35
AMES OUTDOOR SUPPLY	Mower, Snow Blower Repair	795.70
ANKENY SANITATION	Service-December	6,609.87
BAKER, KERRY	Utility Deposit Refund	100.00
BROWN SUPPLY CO.	Culvert	444.00
CAMB. MEMORIAL LIBRARY	Reimb. Bank Fees	56.00
CITY OF HUXLEY	Police Contract	13,806.76
EFTPS	Fed. & FICA W/H	2,985.45
EMERGENCY MEDICAL PRODUCTS	Supplies	547.52
FEH DESIGN	Fees-222 Water	46,706.19
FOX ENGINEERING	Fees	13,344.00
GATEHOUSE MEDIA IOWA	Publishing	508.15
HACH	Testing Supplies	341.52
HAWKINS, INC.	Water Treatment	269.10
HUXLEY COMMUNICATIONS	Monthly Service	421.80
I P E R S	Retirement	1,742.28
JOHN DEERE FINANCIAL	Supplies	161.94
KEMPKER'S TRUE VALUE	Supplies	257.98
MENARDS	Air Compressor, Supplies	708.82

MOLLY MAID OF ANKENY	Cleaning Services	485.00
PRECISION UNDERGROUND UTILITIES	Repair Water Main	687.50
72 DEGREES	Service Call	89.00
SIMMERING-CORY	CDBG Survey, Grant Writing	4,950.00
STOREY-KENWORTHY	Utility Bills	257.06
THOMPSON, DEBRA	Reimb. Office Supplies	54.55
U.S. CELLULAR	Monthly Service	73.14
U.S. POSTMASTER	Billing Postage	140.00
WAGES	Net Wages	8,334.22
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$114,540.32

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for Todd discussing the process for issuing notices for parking and solid waste violations. The council also discussed whether a code change should be considered to clarify definitions and penalties for violations. Don Seymour, FEH Design, discussed with the council the proposed plans for the Cambridge Opera House Project. He reviewed the scope of the project, the phasing plan for bidding and construction, the probable cost, and a schedule for the project. He also discussed areas where they had been able to scale down the finishes and mechanicals to lower the project cost. The council scheduled a public hearing to consider the sale of Lot #4 in the Cambridge Industrial Park for Monday, January 20, 2020, at 7:00 p.m. at City Hall. The council also discussed sledding at the cemetery, a potential hearing date for the REDLG loan, and the budget workshop the clerk and McBreen attended last month.

The first item under old business concerned the Wastewater Treatment System Project. An email from the IDNR indicates that more field work may be required related to the new sewer outfall. They need to be sure that the area has not been previously undisturbed. This will likely delay the project moving forward. IDNR approvals were received for the Antidegradation Alternatives Analysis and for Amendment 1 of the Facilities Plan.

The last item under old business was the health and dental insurance renewals for city employees. The clerk reported that she was able to work with the city's agent and modify the policy for a rate of $3,955.86. This represents a saving of approximately $7,000 per year. A motion by Macki, seconded by McBreen, to approve the renewal at the new rate. Roll Call: All Ayes.

The first item under new business concerned the budget for the fiscal years 2019/20. The clerk discussed with the council the addition of another step in the budget process by the state legislature. This step requires a public hearing and resolution to establish a maximum property tax levy. This will need to be done before the rest of the budget can be prepared. This is being done to inform property owners of a potential increase in the property tax dollars they could be paying. The council scheduled the first budget work session for Monday, January 20th at 6:00 p.m. at City Hall, and the public hearing to establish a maximum property tax levy for Monday, February 3, 2020, at 7:00 p.m. at City Hall.

Mayor/Council comments were asked for with the council discussing the fireworks complaints.

A motion by Macki, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:30 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, March 9, 2020

The Cambridge City Council met in regular session on Monday, March 9, 2020, at 7:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Thom, Todd, McBreen, Macki, Baxter. Absent: None. Visitors: Mark Kahler, Joe Marchesano, Dale Hennick, John Stowe, Alex Read, Barb Read.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the February 3rd and 17th meetings. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Alex Read, Ames, addressing the council with a proposal to construct and install bat houses in the city as an Eagle Scout Project. He made a presentation to the council outlining the benefit of bats in controlling the mosquito population, and the plans and costs of building 3-4 bat houses. He would plan to complete the project by May 30th. After discussion, a motion by Macki, seconded by Baxter, to approve the project and to grant $600.00 in park funding to build and install 4 bat houses on city property. The location of the bat houses would be determined at a later date. Roll Call: All Ayes.

Mark Kahler, 502-4th Street, addressed the council concerning placing a concrete pad/driveway on the south edge of his property to park his motor home. After discussion, Mayor Kovarik approved the project. He asked Mr. Kahler to provide a diagram of the proposed driveway, and indicated there would be no fee if the project was completed this summer.

John Stowe, 205-3rd Street, addressed the council with a water quality issue he is having at his home. After discussion, he agreed to work with Public Works Director Dale Hennick on the issue.

Public Works Director Hennick discussed hiring someone to help with the trimming at the cemetery this season. Macki volunteered to help find a Ballard student for the temporary job. Hennick also discussed the purchase of a new boat to be used for lagoon maintenance. This is a budget item and is on the list of claims for March.

Following is a summary of receipts for February: General Fund. $50,637.25: TIF Fund. $1,058.61; Road Use Tax, $10,202.79; Debt Service, $66.64; C.U.T. Fire Fund, $1.99; Library Fund, $2,001.39; Garbage Utility, $6,419.59; Water Utility, $9,990.18; Sewer Utility, $8,606.86. Total Receipts: $88,985.30.

Following is a summary of disbursements for February: General Fund, $23,000.10; Road Use Tax, $1,925.75; C.U.T. Fire Fund, $7,972.66; Library Fund, $576.71; Garbage Utility,

$6,564.87; Water Utility, $2,703.81; Sewer Utility, $1,436.44. Total Disbursements: $45,179.34.

The following list of claims was presented to the council for March:

AG SOURCE	Analysis	400.50
ALLIANT ENERGY	Monthly Service	5,835.06
ANKENY SANITATION	Service-February	6,561.12
ARNOLD MOTOR	Lift Supports	91.96
BAKER & TAYLOR	Books, DVD's	229.35
BALLARD DOLLARS FOR SCHOLARS	Scholarship	400.00
BROWN SUPPLY	Manhole Frame, Cover	247.00
CAMBRIDGE VOL. FIRE DEPT.	Reimb. For Truck Repair	991.68
CAPITAL CITY EQUIPMENT	Skid Broom Repair	223.39
CENTRAL IOWA TOWING	Service Call	250.00
EFTPS	Fed. & FICA W/H	2,809.82
FALLON, ED	Honorarium, Travel	140.00
FEH DESIGN	Fees-Opera House	8,280.00
FOX ENGINEERING	Fees	9,968.50
GATEHOUSE MEDIA IOWA	Publishing	143.95
HACH	Testing Supplies	90.76
HAWKINS, INC.	Water Treatment	325.20
HEARTLAND CO-OP	Oil	69.90
HOKEL MACHINE SUPPLY	Parts	11.23
HUXLEY COMMUNICATIONS	Monthly Service	422.51
IOWA ONE CALL	Service	33.30
I P E R S	Retirement	1,795.10
JOHN DEERE FINANCIAL	Supplies	63.97
KEMPKER'S TRUE VALUE	Supplies	177.76
LEWIS LAW FIRM	Legal Services	375.00
MARCO	Copier, Supplies	146.94
MENARDS	Supplies	409.28
MOLLY MAID OF ANKENY	Cleaning Services	490.00
MUNICIPAL SUPPLY	Cover, Marking Flags	153.00
ROBERTS, TRACEY	Clean Comm. Center	175.00
RUSSELL, ANNA	Reimb. For Supplies	13.35
TRACKER BOAT CENTER	Boat – Lagoon	1,045.00
TRI AIR TESTING	SCBA Service	195.01
U.S. CELLULAR	Monthly Service	72.93
U.S. POSTMASTER	Billing Postage	105.00
VISA	Supplies	47.07
WAGES	Net Wages	8,432.57
WELLMARK BC/BS	Health Premiums	3,955.86

TOTAL CLAIMS $55,178.07

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing a dilapidated property in the city and a drainage issue on S. River Street. Macki discussed the bat house and archery range projects. Thom reported that the Derelict Building grant for the Opera House was submitted on February 20th. He also discussed the potential for an investor in the project. The council discussed applying for a grant for an electronic sign, and the new city website.

The first item under old business concerned the Wastewater Treatment System Project. The clerk reported that the city's application for a CDBG grant had been denied, primarily due to the uncertainty of the easement for the new outfall being granted by Story County. The environmental review for the project is progressing with the DNR.

The next item concerned the Cambridge Opera House project. Two public hearings related to the project have been scheduled: the first to approve the project plans and specs has been scheduled for Monday, March 16, 2020, at 7:00 p.m. at City Hall; and the second to consider amending the city's URA plan to include the Opera House project for Monday, April 6, 2020, at 7:00 p.m. at City Hall.

The next item concerned the budget for the city for fiscal years 2020/21. The public hearing to consider adopting the budget for FY2021 has been scheduled for Monday, March 16, 2020, at 7:00 p.m. at City Hall.

The last item under old business concerned the review of the city code related to fireworks and building codes. Todd presented a draft of proposed changes to the sections on fireworks, driveways, building permits, and solid waste. The council will review the draft and continue discussion at the next regular meeting.

The first item under new business was an announcement by the Story County Board of Supervisors that the Technical Assistance to Communities Program has been continued for FY2020. The council reviewed the requirements for the program. After discussion, the council decided to make an application for funds for engineering fees related to the wastewater treatment improvements project.

Resolution No. 20-05, "Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment", was presented to the council. A motion by Macki, seconded by Todd,

was made to approve the resolution. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing the use of electronic meetings due to state and federal guidelines related to the Covid-19 threat. Mayor Kovarik will look into this.

A motion by Thom, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:14 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

SPECIAL COUNCIL MEETING – Monday, March 16, 2020

The Cambridge City Council met in special session on Monday, March 16, 2020, at City Hall with the following council members present: Mayor Kovarik, Todd, McBreen, Thom, Macki, Baxter. Absent: None. Visitors: None.

The meeting was called to order by Mayor Kovarik at 7:00 p.m.

Mayor Kovarik opened for public comment the hearing to consider proposed plans, specifications, form of contract and estimated cost of the Cambridge Opera House Project. He reviewed the project specifications and indicated that the schedule for bidding and construction would be delayed due to the uncertainty of the Covid-19 threat. No citizens were in attendance to comment, and no written comments were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider the proposed budget for the city for FY2021. The council reviewed the proposed budget. No citizens were in attendance to comment, and no written comments were received prior to the hearing. A motion by Macki, seconded by Todd, to close the public hearing. Roll Call: All Ayes.

Resolution No. 20-06, "Adoption of Budget and Certification of City Taxes", was presented to the council. A motion by Thom, seconded by Macki, was made to approve the FY21 city budget. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

The council discussed the format of future meetings due to federal and state guidelines concerning gatherings and social distancing during the Covid-19 pandemic threat. At this time, the council decided to hold meetings as usual with the realization that this may need to change based on updated guidelines.

A motion by Thom, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:30 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, April 6, 2020

The Cambridge City Council met in regular session on Monday, April 6, 2020, at 7:00 p.m. at the Cambridge Community Center and via Zoom with the following council members present: Mayor Kovarik, Macki, Todd, Baxter, Thom, McBreen. Absent: None. Visitors: Dale Hennick, J.J. Caliguiri, Andrew Larson.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the March 9th and 16th meetings. A motion by Macki, seconded by McBreen, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for HPD Officer Caliguiri addressing the council concerning enforcement of public facilities and playground closures. Putting up signs and posting on social media was also discussed.

Andrew Larson, Ankeny Sanitation, addressed the council concerning this proposal to provide garbage service for the city. He stated that his company has been providing garbage services to the city and participating in community events for the last 15 years and they would like to continue. Todd asked him about providing recycling service. He indicated that it is available at an additional charge per household. Mayor Kovarik asked that a vote on the two proposals be held at the May regular council meeting to allow time for the council to review the proposals.

Public Works Director Dale Hennick reported that two evergreen trees need to be removed at the cemetery. The council discussed replacing the trees, but Hennick indicated they are too close to power lines.

Following is a summary of receipts for March: General Fund, $11,263.10; TIF Fund, $9,882.46; Road Use Tax, $4,192.08; Economic Development Fund, $2,887.33; Debt Service, $622.13; C.U.T. Fire Fund, $1.81; Library Fund, $51.48; Garbage Utility, $5,645.72; Water Utility, $11,799.06; Sewer Utility, $10,107.28. Total Receipts: 56,452.45.

Following is a summary of disbursements for March: General Fund, $20,769.46; Road Use Tax, $2,674.43; Economic Development Fund, $8,280.00; C.U.T. Fire Fund, $1,956.63; Library Fund, $1,121.99; Garbage Utility, $6,561.12; Water Utility, $2,036.55; Sewer Utility, $12,379.44. Total Disbursements: $55,779.62.

The following list of claims was presented to the council for April:

AG SOURCE	Analysis	787.50
ALLIANT ENERGY	Monthly Service	5,088.01
ANKENY SANITATION	Service-March	6,534.87

BAKER & TAYLOR	Books, DVD's	513.64
CITY OF HUXLEY	Police Contract	13,806.76
CLERK OF DISTRICT COURT	Fees, Costs	85.00
DEMCO	Bar Code Labels	241.10
EFTPS	Fed. & FICA W/H	2,737.88
EMERGENCY MEDICAL PRODUCTS	Supplies	369.79
FEH DESIGN	Fees – Opera House	14,559.00
FIDELITY BANK	Printed Checks	161.14
FOX ENGINEERING	Fees	3,511.83
GATEHOUSE MEDIA IOWA	Publishing	664.69
HAWKINS, INC.	Water Treatment	274.20
HEARTLAND CO-OP	Fuel	1,862.25
HUXLEY COMMUNICATIONS	Monthly Service	421.95
INTERSTATE BATTERIES OF UPPER IOWA	Batteries	260.90
I P E R S	Retirement	1,746.83
JOHN DEERE FINANCIAL	Supplies	205.78
KEMPKER'S TRUE VALUE	Supplies	146.54
KOVARIK, STEVEN	Reimb. Zoom Fee	517.41
LEGARDE, CINDY	Utility Deposit Refund	40.00
MARCO	Copier, Supplies	135.40
MENARDS	Inverter, Supplies	743.45
MOLLY MAID OF ANKENY	Cleaning Services	490.00
RUSSELL, ANNA	Reimb. For Supplies	19.98
72 DEGREES	Service Call, Repair	1,064.00
SPORTS ILLUSTRATED	Subscription	29.00
STOREY KENWORTHY	Utility Bills	274.61
TIME VALUE HOLDINGS	Utility Deposit Refund	100.00
ULINE	Supplies	56.32
U.S. CELLULAR	Monthly Service	72.93
U.S. POSTMASTER	Billing Postage	140.00
VANWALL EQUIPMENT	Parts	164.28
VISA	Supplies	182.87
WAGES	Net Wages	8,730.66
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$70,696.43

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing issuing courtesy notice for solid waste and parking violations during the pandemic. The council also discussing scheduling an appliance/scrap metal event this spring. Todd will look into it. Thom reported on the Story County Economic Development Group's April 3rd meeting. Related to the pandemic, small business loans and grants were discussed. The sale of gift cards for local business through the Ames Chamber of Commerce was initiated. McBreen discussed making an application for a grant for an electronic sign. The council also discussed assistance available to citizens and governments through the federal CARES Act.

The first item under old business concerned the Wastewater Treatment System Project. The clerk reported that Fox Engineering and Simmering Cory are working together to resolve the easement issue and to reapply for a CDBG grant for the project. The clerk reported that a public hearing has been scheduled for May 4th to consider making an application for an SRF loan for the project and to present the finds of the environmental review.

The next item concerned the Cambridge Opera House project. The council discussed the estimate of costs, progress on the REDGL loan, and the schedule for bid letting. The clerk reported that the public hearing on amending the city's urban renewal plan to include this project had been rescheduled for Monday, May 4, 2020, at 7:00 p.m. at the Cambridge Community Center and via Zoom.

The next item concerned the budget for the city for fiscal years 2020/21. The clerk indicated that the public hearing for amending the FY2020 budget will be held at the end of May or first part of June.

The last item under old business concerned the review of the city code related to fireworks and building codes. The council reviewed the drafts that Todd had completed, and after discussion, will move forward with the code amendments.

The first item under new business concerned the contract for garbage service for the city. The current contract with Ankeny Sanitation will expire on June 30, 2020. Two proposals have been received. Mayor Kovarik will scan and send the proposals to the council for their review before the contract is awarded in May.

The next item concerned the year's Firemen's Days celebration. After discussion, a motion by Macki, seconded by Thom, to cancel the celebration for this year due to the Covid-19 pandemic. Roll Call: All Ayes.

The last item under new business concerned the hiring of an assistant public works director. Mayor Kovarik reported that the current assistant is planning to resign at the end of June. This is a part-time position, 25-30 hours per week. He will send the notice and job description used previously to the council for their review and updating.

Resolution No. 20-09, “Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the resolution setting the date for the public hearing for Monday, May 4, 2020. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with Mayor Kovarik relaying information he received at the county emergency management meeting last week related to the pandemic. These included statistics on losses, business closures and expansions. The council also discussed maintaining necessary city services. Macki discussed services to the elderly and school age children that he is assisting with, including food and educational services.

A motion by Todd, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:00 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, May 4, 2020

The Cambridge City Council met in regular session on Monday, May 4, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik (in-person), Todd (Zoom), Macki (Zoom), Thom (Zoom), Baxter (Zoom), McBreen (Zoom). Absent: None. Visitors: Taylor and Clinton Eichinger, Garbage Guys, 305 S. Water Street, Cambridge, IA 50046 (In-person); Dale Hennick, 119 S. Vine Street, Cambridge, IA 50046 (in-person); Joe Marchesano, Huxley Police Department, 515 N. Main Avenue, Huxley, IA 50124 (Zoom); Andrew Larson, Ankeny Sanitation, P.O. Box 487, Ankeny, IA 50021 (in-person).

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider making an application for an SRF loan, environmental information and the facility plan related to the proposed improvements to the city's wastewater treatment system. He made the following statements related to the project: This is a public hearing to offer the opportunity for public comment on the environmental impacts of the Cambridge Wastewater Treatment Improvements Project. The scope of the project includes three main improvements:

1. New baffle curtains will be installed in the existing aerated lagoons to meet IDNR requirements.
2. A new ultraviolet light system will provide disinfection, as required by IDNR.
3. A new outfall pipe will be installed to allow higher effluent ammonia limits than the existing treatment system will be capable of meeting. The new outfall will discharge to the South Skunk River downstream of the existing outfall.

The baffle curtains and disinfection improvements will be constructed at the existing treatment plant site on property owned by the City of Cambridge. The new outfall pipe will be installed on property owned by the Story County Conservation Board, so temporary and permanent easements will be required.

Several other alternatives were considered for addressing Cambridge's wastewater treatment needs. Adding a treatment process to the existing lagoons for ammonia removal was investigated. This would have allowed continued use of the existing discharge. Replacing the existing plant with a new mechanical treatment system was also investigated. These options were found to be undesirable due to cost, complexity, and sustainability concerns.

The total estimated project cost is $630,000. The City will apply for a Community Development Block Grant (CDBG) to potentially cover a portion of the project costs. It is anticipated that the City will need to raise utility rates to pay any remaining project costs.

The project will utilize a loan from the State Revolving Fund, or SRF. This public hearing is a requirement of the SRF process. IDNR has conducted an environmental review of the project and found that there is no reason to believe the project will have a significant environmental impact. IDNR coordinated with many other organizations to make this determination, including the IDNR, US Army Corp of Engineers, the US Fish and Wildlife Service, the State Historical Society of Iowa, and several Native American tribes. To date, no adverse comments were received from any agencies.

Following this public hearing, we anticipate that IDNR will issue a Finding of No Significant Impact, or FONSI, which will be available for public comment for 30 days. Comments can be submitted to IDNR during this period.

Mayor Kovarik asked the council and citizens in attendance if they had any questions or comments concerning the project. No comments were brought forward, and no written comments were received prior to the hearing. A motion by Thom, seconded by Todd, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider amending the city's Urban Renewal Plan to include the Cambridge Opera House project. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Macki, seconded by Thom, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the March 31st and April 6th meetings. Todd asked that the minutes of the April meeting reflect that HPD Office Caliguiri had attended the meeting via Zoom. A motion by Macki, seconded by Baxter, to approve the minutes as amended. Roll Call: All Ayes.

Comments from the audience were asked for with the council discussing their proposals to provide garbage service with representatives of Ankeny Sanitation and Garbage Guys. They discussed charges for extra garbage and spring clean-up, and a speeding complaint.

Following is a summary of receipts for April: General Fund, $54,010.06; TIF Fund, $144,078.18; Road Use Tax, $9,631.35; Debt Service, $10,026.53; C.U.T. Fire Fund, $6,251.67; Library Fund, $51.43; Garbage Utility, $7,097.43; Water Utility, $10,304.92; Sewer Utility, $8,463.18. Total Receipts: $249,914.75.

Following is a summary of disbursements for April: General Fund, $41,555.96; Road Use Tax, $12,074.79; C.U.T. Fire Fund, $2,102.87; Library Fund, $561.63; Garbage Utility, $6,622.87; Water Utility, $4,828.27; Sewer Utility, $5,475.73. Total Disbursements: $73,222.12.

The following list of claims was presented to the council for May:

AG SOURCE	Analysis	459.50
ALLIANT ENERGY	Monthly Service	4,667.68
AMES OUTDOOR SUPPLY	Blades	300.96
ANKENY SANITATION	Service-April	6,699.20
BAKER & TAYLOR	Books, DVD'S	301.66
BROWN SUPPLY CO.	Valve Box Risers, Lids	271.94
C.U.T. FIRE FUND	Matching Funds	6,250.00
CAMPBELL, SHAUN	Utility Deposit Refund	80.00
COWMAN, DONA	Reimb. For Supplies	104.57
DANKO EMERGENCY EQUIPMENT	Truck Repair	1,953.00
EFTPS	Fed. & FICA W/H	2,834.47
FEH DESIGN	Fees-Opera House	16,495.75
FOX ENGINEERING	Fees	5,477.00
GAUMNITZ, NICHOLE	Utility Deposit Refund	80.00
HACH	Testing Supplies	395.36
HUXLEY COMMUNICATIONS	Monthly Service	423.97
IOWA D O T	Barricades, Light Bars	800.00
I P E R S	Retirement	1,803.11
KEMPKER'S TRUE VALUE	Supplies	104.37
LEWIS LAW FIRM	Legal Fees-Easement	675.00
MARCO	Copier Rental, Supplies	135.40
MENARDS	Supplies	476.45
LL PELLING CO.	Premix	1,951.70
STAPLES	Ink, Paper	258.96
STATE TREASURER	1st Qtr. State W/H	1,247.00
STATE TREASURER	1st Qtr. Water Excise Tax	1,788.00
STATE TREASURER	1st Qtr. Sales Tax	132.00
U.S. CELLULAR	Monthly Service	72.86
U.S. POSTMASTER	Billing Postage	105.00
VISA	Supplies	20.00
WAGES	Net Wages	8,815.32
WEATHERMAN, BROCK	Utility Deposit Refund	100.00
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$69,236.09

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented. The clerk stated that there was an error on the treasurer's report or the bank reconciliation and that the council would be getting an amended report next month. The council accepted the remaining reports.

Reports from standing committees were asked for with Todd reporting that due to health reasons, H&W was no longer conducting scrap metal/appliance events. She indicated that Speck in Des Moines could provide a roll-off for a weekend to accept these materials. The roll-off would not be staffed and a representative of the city would need to oversee the collection. The council asked her to look into available dates. Public Works Director Dale Hennick reported that the street crew had been in town to measure streets for this summer's maintenance. Macki relayed a thank you for filling trenches along Park Street. Macki reported that he made contact with two students to potentially do the trimming at the cemetery this summer. He is leaving it to the students to make contact with the clerk or public works director to apply for the job. Thom reported that he had attended the SCEDG meeting last month. They discussed a grant that has been made available, the Rural Innovation Grant. The deadline to apply is June 5th. Thom also reported that the city was awarded a $15,000 Derelict Building Grant from the IDNR. These funds will be used on the Opera House project. McBreen discussed applying for a UP grant for an electronic sign. The council discussed that a sign of this type would be another method of communicating with citizens during a crises, like the one we are experiencing with Covid-19.

The first item under old business concerned the contract for garbage service for the city. After discussion, a motion by Thom, seconded by McBreen, to hire Ankeny Sanitation to perform garbage services for the city for a term of 3 years with a yearly review. Roll Call: Ayes: Thom, McBreen, Baxter, Todd. Nays: Macki. Motion carried.

The next item concerned the purchase contract for the property at 119 Water Street. Mayor Kovarik stated that he had been contacted by the representative for J. VonGutenbosen concerning diverting city funds that had been allocated for the paraphet flashing and west downspout to what they feel are more immediate repairs. After discussion, a motion by Thom, seconded by Macki, to make the final payment and complete this contract. Roll Call: All Ayes. Mayor Kovarik will make contact and resolve the contract.

The next item under old business concerned the Wastewater Treatment System Project. The clerk reported that the easements documents for the new outfall had been submitted to the Story County Board of Supervisors for their review and action.

The next item concerned the Cambridge Opera House. Thom reviewed the construction phases and cost estimate with the council. After discussion, a motion by McBreen, seconded by Baxter, to approve the cost estimate and move forward with bid letting. Roll Call: All Ayes.

The next item concerned the budget for the city for fiscal years 2020/21. The clerk indicated that the public hearing for amending the FY2020 budget will be held at the June regular meeting.

The next item under old business concerned the review of the city code related to fireworks and building codes. Todd indicated that she would like to add a definition for a parking pad to Chapter 140. The council agreed. She will send the proposed code changes to the city attorney to prepare a draft of the ordinance amendment.

The last item under old business concerning the hiring of an assistant public works director. The council approved the notice and job description. The notice will be published and posted with a deadline for receiving completed applications in June.

The first item under new business was a request from Story County Planning & Development to review a subdivision application that would fall within the 2-mile radius of the city. The council reviewed the application and will waive their right of review.

Resolution No. 20-10, “Resolution to Approve Urban Renewal Plan Amendment for the Cambridge Urban Renewal Area”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the addition of the Cambridge Opera House project to the city’s Urban Renewal Plan. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-11, “Resolution Waiving Subdivision Review”, was presented to the council. A motion by Baxter, seconded by Todd, was made to approve the resolution. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with Mayor Kovarik relaying information he received at the county emergency management meeting last week concerning opening of public buildings in the county and statistics on business losses and employee lay-offs. The recommendation is to consider reopening public buildings when the county has seen a declining number of Covid-19 cases for 14 days. The council agreed with this recommendation. He also reported that the Tattered Toad is open for carry-out food and drink orders. The patio is also set up outside dining.

A motion Macki, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:24 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, June 1, 2020

The Cambridge City Council met in regular session on Monday, June 1, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik (in-person), Macki (Zoom), Thom (Zoom), Todd (in-person), Baxter (in-person), McBreen (Zoom). Absent: None. Visitors: Joe Marchesano (Zoom), Dale Hennick (in-person).

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider amending the current city budget for the fiscal year ending June 30, 2020. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Todd, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider the submission of an application for a Community Development Block Grant related to the Wastewater Treatment System Improvements Project. He made the following announcements related to the project: The need for the proposed project is due to the City receiving their NPDES permit with a compliance schedule to provide disinfection and meet new ammonia limits from the IDNR. The current wastewater treatment facility is not able to reliably meet new ammonia limits. In addition, the existing aerated lagoons do not have enough hydraulic capacity to meet IDNR sizing requirements. The project will be funded with a combination of CDBG funds and SRF Loan. It is estimated that total project costs will be $660,000. The CDBG grant application will be submitted to the Iowa Economic Development Authority no later than July 1, 2020, at midnight. The City is requesting $300,000 in CDBG funds for the proposed project. The project will result in a city-wide benefit and based on a November 2019 survey, 55.7% of the residents living in the community are of low-and-moderate income. The proposed activities will take place at the site of the City's existing wastewater treatment facility. The proposed project will not result in the displacement or relocation of any persons or businesses. The nature of the proposed project involves the installation of baffle curtains to address hydraulic capacity issues, construction of a new outfall sewer to discharge the final effluent directly to the South Skunk River, and installation of a new UV disinfection system would be added to meet the new disinfection requirements. The existing aerated lagoon treatment system will be maintained. Mayor Kovarik asked the council and citizens in attendance if they had any questions or comments concerning the project. No comments were brought forward, and no written comments were received prior to the hearing. A motion by Macki, seconded by Thom, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider a Community Development and Housing Needs Assessment related to the submission of an application for a Community Development Block Grant. The clerk indicated that this is a new requirement for block grant applications and is intended to give the council and community an opportunity to identify projects they feel are important to the city. No

comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. The council discussed the Cambridge Opera House Project, that will add four housing units to the city when completed. They also discussed the issue of abandoned and dilapidated houses in the city. A motion by Macki, seconded by McBreen, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the May 4th meeting. A motion by Macki, seconded by Baxter, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Public Works Director Dale Hennick reporting that the pump had gone out of the power washer. He indicated that it will cost $130.00 to replace the pump. The unit is 4 years old. It will cost $400.00 for a new one. After discussion, the council asked him to try just replacing the pump.

Following is a summary of receipts for May: General Fund, $12,205.71; TIF Fund, $10,552.15; Road Use Tax, $7,806.49; Debt Service, $771.74; C.U.T. Fire Fund, $18,251.99; Library Fund, $1,809.96; Garbage Utility, $5,561.91; Water Utility, $9,375.14; Sewer Utility, $7,246.27. Total Receipts: $73,581.36.

Following is a summary of disbursements for May: General Fund, $45,869.39; Road Use Tax, $12,815.15; C.U.T. Fire Fund, $27,471.58; Library Fund, $560.06; Garbage Utility, $6,699.20; Water Utility, $2,203.75; Sewer Utility, $7,691.08. Total Disbursements: $103,310.21.

The following list of claims was presented to the council for June:

AG SOURCE	Analysis	685.50
ALLIANT ENERGY	Monthly Service	4,539.90
ANKENY SANITATION	Service-May	6,549.20
ARNOLD MOTOR SUPPLY	Parts	23.38
BAKER & TAYLOR	DVD	22.47
C.U.T. FIRE FUND	Matching Funds, Radios Payment	18,250.00
CEDAR RAPIDS BANK & TRUST	City Center Bond Payment	170,838.50
EFTPS	Fed. & FICA W/H	2,862.55
GATEHOUSE MEDIA IOWA	Publishing	751.58
HAWKINS, INC.	Water Treatment	335.40
HOLUB GARDEN	Plants	167.76
HUXLEY COMMUNICATIONS	Monthly Service	427.28
IOWA FINANCE AUTHORITY	Water, Sewer Bond Payments	112,740.00
I P E R S	Retirement	1,824.02
JOHN DEERE FINANCIAL	Supplies, Chemical	636.11

KEMPKER'S TRUE VALUE	Supplies	104.52
MARCO	Copier Rental, Supplies	155.59
MENARDS	Supplies	555.93
MOLLY MAID OF ANKENY	Cleaning Services	245.00
MOODY ELECTRIC, INC.	Light Switch	340.00
NEDZA, JONATHAN	Utility Deposit Refund	80.00
PERRY, JACKLYNNE	Utility Deposit Refund	100.00
RACOM CORPORATION	Radios Payment	24,842.92
SOUTH STORY BANK & TRUST	Fire Truck Bond Payment	6,402.44
SWANK MOVIE LICENSING USA	License Fee	342.00
U.S. CELLULAR	Monthly Service	72.86
U.S. POSTMASTER	Billing Postage	105.00
VAN WALL EQUIPMENT	Blades	263.80
VISA	Supplies	40.00
WAGES	Net Wages	8,356.69
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$366,616.26

After discussion, a motion by Todd, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks were presented and accepted by the council. The budget balances report and police report were not available for this meeting.

Reports from standing committees were asked for with Todd reporting that an appliance/scrap metal drop-off event had been scheduled with Speck for mid-July. She also discussed properties that are violating the grass/weed ordinance. The council set a rate of $50/hr. with a minimum of one hour when city personnel have to mow a property. The council reviewed and approved a proposal from LL Pelling Co. in the amount of $32,308.50 plus patching materials for street repairs this summer. Macki discussed plans for the archery range. He also discussed park re-opening plans and softball and baseball practices. The clerk reported that the library director was back in the library and offering curbsite pick-up for patrons. Thom discussed the status of bid letting for the Cambridge Opera House project. McBreen reported that the Union Pacific Railroad was not longer offering grants to cities, and that Prairie Meadows would not be offering grants this year due to the pandemic.

The first item under old business concerned the wastewater improvements project. Public Works Director Hennick submitted the report of an inspection of the system that had recently been completed by the IDNR, including a second letter of noncompliance. The

clerk submitted easement documents prepared by the Story County Conservation Board for the new sewer outfall. A motion by Thom, seconded by McBreen, to approve the documents and to authorize the Mayor to sign them. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House. There was no additional discussion or action on this item.

The next item concerned the review of the city code related to fireworks and building codes. Todd reported that she had met with the city attorney two weeks ago to go over the amendments. He will prepare drafts of the amendments for the council to review at the July regular meeting.

The last item under old business concerned the hiring of an assistant public works director. The clerk reported that the deadline for submitting applications has been set for June 15. After that time, Mayor Kovarik and Public Works Director Hennick will review the applications and schedule interviews.

The first item under new business was an application for a cigarette permit for the Tattered Toad. After discussion, a motion by Baxter, seconded by Thom, to approve the permit pending the completed application and fee payment. Roll Call: All Ayes.

The next item concerned renewal of the city's insurance package for FY21. The clerk submitted a proposed renewal quote from I.C.A.P. for $13,005.23. After discussion, a motion by Macki, seconded by Thom, to approve the renewal. Roll Call: All Ayes.

The next item was a notification from GSS Inc. to initiate the process and comment period related to the construction of a new radio tower for Story County on property east of the city limits. The council reviewed the preliminary plans and had no comment or objection.

The last item under new business was the contract for animal rescue services from Story County Animal Control. There were no changes to this contract from the previous year. A motion by Todd, seconded by Thom, to approve the contract. Roll Call: All Ayes.

Resolution No. 20-12, "City Budget Amendment and Certification Resolution-FY2020-Amendment #1", was presented to the council. A motion by Macki, seconded by Baxter, was made to approve the budget amendments. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-13, "Resolution Accepting Temporary Construction Easement(s) for the Purpose of Construction and Installation of Wastewater Improvements in the City of Cambridge, Iowa, and a Permanent and Perpetual Easement for the Purposes of Constructing an Outfall Wastewater Plant Discharge Pipe from Story County Conservation Board", was presented to the council. A motion by Thom, seconded by

Macki, was made to approve the easements. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with Mayor Kovarik reporting the donation of hand sanitizer to be used primarily by the fire department. He also relayed information he received at the county emergency management meeting last week concerning the pandemic, including the number of cases and the re-opening of business and public buildings. The council also discussed a request from YSS to potentially use the community center for Kid's Club this summer. Macki discussed the Ballard School District's summer food distribution program.

A motion by Baxter, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:00 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, July 6, 2020

The Cambridge City Council met in regular session on Monday, July 6, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik, Thom, Baxter, Todd, Macki, McBreen (via Zoom). Absent: None. Visitors: Lisa Heddens (via Zoom), Michael Cravens (via Zoom), Tracy Crumb (via Zoom), Dona Cowman, Wendy Dubberke, Crystal Hughes, Derek Capito, Sara Spohnheimer, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the June 1st meeting. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Joe Marchesano, Huxley P.D., asking on behalf of Mark Swanson who to contact to make a donation to the fire department and library.

Crystal Hughes, 212 S. Race Street, addressed the council with a complaint about the storage of garbage carts and roll-offs at the Garbage Guys on Center Street. After discussion, Mayor Kovarik will talk with them about the matter.

Derek Capito and Sara Spohnheimer, J. Von Gutenbosen Corp., 119 Water Street, addressed the council concerning the payment of $8,490 made to them to complete the flashing and down spout repairs on the building. They felt the amount was not sufficient to also repair the water damage to the soffit that needed to be repaired before the flashing and down spout repairs could be done, and that the Mayor had agreed to cover these repairs. After discussion, Mayor Kovarik replied that he had not agreed to this, and that this payment represented the last they would be receiving from the city for repairs to the building and would complete the contract. Ms. Spohnheimer asked that the minutes from previous meetings related to these discussions be amended. Mayor Kovarik asked her to submit those changes for review.

Lisa Heddens, Story County Board of Supervisors, indicated that she was visiting council meetings within the county. She stated that county offices remain closed due to Covid-19 but that they were still assisting the public through e-mail and their drop box, and in-person by appointment. No date has been set for reopening the offices. The council asked about county resources to cities and to citizens during this time. She will send a list of available resources to the clerk.

Michael Cravens, 314 W. 4th Street, addressed the council asking that they consider limiting the use of fireworks in the city. The council responded that the first reading of an ordinance amending the use of fireworks and enforcement of the ordinance will be

considered tonight. Todd reviewed the amendment with the council and audience.

Dona Cowman, Wendy Dubberke and Crystal Hughes, Cambridge Library Board, informed the council that the library director has submitted his letter of resignation, his last day will be July 15th. He is moving due to health issues and the Covid-19 pandemic. After discussion with the council about the process of hiring a new director, the board will proceed with the same guidelines they used previously.

Following is a summary of receipts for June: General Fund, $13,233.48; TIF Fund, $2,377.22; Road Use Tax, $4,949.38; Debt Service, $143.23; C.U.T. Fire Fund, $12,501.56; Library Fund, $1,901.47; Garbage Utility, $9,069.38; Water Utility, $13,117.49; Sewer Utility, $10,070.08. Total Receipts: $67,363.29.

Following is a summary of disbursements for June: General Fund, $34,473.55; TIF Fund, $188,216.63; Road Use Tax, $8,106.15; Debt Service, $6,402.44; C.U.T. Fire Fund, $1,487.98; Library Fund, $520.98; Garbage Utility, $6,549.20; Water Utility, $56,275.95; Sewer Utility, $28,271.11. Total disbursements: $330,303.99.

The following list of claims was presented to the council for July:

AG SOURCE	Analysis	546.00
ALLIANT ENERGY	Monthly Service	4,406.91
AMES OUTDOOR SUPPLY	Mower Parts	273.30
ANKENY SANITATION	Service-June	6,609.20
BAKER & TAYLOR	Books, DVD's	314.79
BARTLESON, SUZETTE	Refund Rental Deposit	50.00
BLACK, KATHERINE	Refund Rental Fee	200.00
CAPITAL CITY EQUIPMENT	Parts	69.77
CITY OF AMES	½ Solid Waste Contract	4,342.00
CITY OF HUXLEY	¼ Police Contract	14,108.62
EFTPS	Fed. & FICA W/H	2,718.72
ELECTRONIC ENGINEERING	Service Call – Siren	169.20
FELD FIRE	Air Compressor Service, Name Tags	799.32
FIRE SERVICE TRAINING BUREAU	Registration Fees, Manuals	613.00
FOX ENGINEERING	Fees	1,332.00
GATEHOUSE MEDIA IOWA	Publishing	157.88
HAWKINS, INC.	Water Treatment	1,175.49
HEARTLAND CO-OP	Fuel	676.90
HOKEL MACHINE SUPPLY	Tractor Parts	156.44
HUXLEY COMMUNICATIONS	Monthly Service	425.10
IOWA D N R	Annual Water Supply Fee	94.45

IOWA LEAGUE OF CITIES	Annual Dues	760.00
IOWA ONE CALL	Service	31.50
I P E R S	Retirement	1,739.31
J. VON GUTENBOSEN CORP.	Final Payment – 119 Water St.	8,490.00
JOHN DEERE FINANCIAL	Supplies	42.93
KEMPKER'S TRUE VALUE	Supplies	118.17
LEWIS LAW FIRM	Legal Services	625.00
MARCO	Copier Rental, Supplies	147.94
MENARDS	Supplies	231.38
MOLLY MAID OF ANKENY	Cleaning Services	735.00
NATIONWIDE	Surety Bonds	443.00
U.S. CELLULAR	Monthly Service	72.86
U.S. POSTMASTER	Billing Postage	140.00
VISA	Supplies	58.25
WAGES	Net Wages	9,053.41
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$65,883.70

After discussion, a motion by Macki, seconded by Baxter, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing the repair of the power washer and the appliance/scrap metal drop-off event scheduled for July 11th. Macki discussed the proposed archery range, camping at the Josiah Chandler park, and issues with the OHV park. Thom discussed the Cambridge Opera House project, including bid letting and the proposed schedule for construction. He also reported that he had submitted a county URA grant for a generator for the City Center. McBreen reported that she had been unable to find grants available for an electronic sign board.

The first item under old business concerned the wastewater improvements project. The clerk reported that she had received communications from the IDNR concerning the project's flood plain status and the environmental review process.

The next item concerned the Cambridge Opera House. There was no additional discussion or action on this item.

The next item under old business concerned the review of the city code related to fire and building codes. Todd reported that the fireworks ordinance amendment as drafted contained some errors, and she would be contacting the city attorney to clarify it.

The next item concerned the hiring of an assistant public works director. Mayor Kovarik reported that 6 applications had been submitted. He and Public Works Director Dale Hennick will begin the interview process next week.

The last item under old business concerned the construction of a new radio tower for Story County. The clerk submitted paperwork from StoryComm outlining minor modifications in the plan, primarily related to the location of the tower on the property.

The first item under new business was a notice from the Story County Board of Supervisors announcing a grant program for the purchase of police/fire/rescue radios. The grants will be offered on the basis of need by jurisdictions. Mayor Kovarik indicated that they will also have loaner radios available.

Resolution No. 20-14, "A Resolution Setting the Salaries for Employees of the City for the Year 2020/2021" was presented to the council. A motion by Macki, seconded by Thom, was made to approve the new salaries. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-15, "Appropriation Transfer Between Activities Within Programs", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the transfers. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-16, "Administrative Budgetary Transfers", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the transfers. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Ordinance No. 20-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Amending Chapter 41-14 Pyrotechnics", was presented to the council. A motion by Thom, seconded by Baxter, was made to approve the ordinance on its first reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The second reading of the ordinance amendment will be at the regular August council meeting.

Ordinance No. 20-B, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Chapter, Chapter 140, To The Code Governing Driveways And Parking Pads", was presented to the council. A motion by Todd, seconded by Macki, was made to approve the ordinance on its first reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The second reading of the ordinance amendment will be at the regular August council meeting.

Ordinance No. 20-C, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding Two (2) New Sections Limiting The Accumulation Of Junk And Failure To Maintain Structures To Chapter 50", was presented to the council.

A motion by Macki, seconded by Thom, was made to approve the ordinance on its first reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The second reading of the ordinance amendment will be at the regular August council meeting.

Ordinance No. 20-D, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Limiting The Parking In Yards To Section 69", was presented to the council. A motion by Thom, seconded by Baxter, was made to approve the ordinance on its first reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The second reading of the ordinance amendment will be at the regular August council meeting.

Mayor/Council comments were asked for Mayor Kovarik relaying information he received at the county emergency management meeting concerning the pandemic, including the number of cases, hospitalizations, the impact on businesses, and recommendations for schools. The council decided to continue to keep city buildings closed for July and to re-evaluate at the August regular meeting. They would also like to encourage citizens to look after your neighbors during this time, and to seek help if you need it. Macki stated that as a community leader, he full supports our police department and its officers. That statement was supported by the Mayor and council.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:58 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, August 3, 2020

The Cambridge City Council met in regular session on Monday, August 3, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik, Macki, Thom, Todd, Baxter, McBreen (via Zoom). Absent: None. Visitors: Larry Purvis, Ruth Purvis, Dale Hennick.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience if the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the July 6th meeting. A motion by Macki, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Larry Purvis, 300 S. Race Street, addressing the council concerning purchasing the property south of theirs, on which one of their outbuildings encroaches. He indicated that their attorney would be contacting the council with a proposed purchase agreement. Ruth Purvis thanked the council for continuing to pay her salary during the Covid-19 pandemic. She has returned to the library on a limited basis while the library board searches for a new director.

Following is a summary of receipts for July: General Fund, $287,313.80; TIF Fund, $18,069.77; Road Use Tax, $13,904.23; Debt Service, $578.88; C.U.T. Fire Fund, $2.17; Library Fund, $341.38; Garbage Utility, $6,294.98; Water Utility, $11,126.31; Sewer Utility, $8,039.48. Total Receipts: $345,671.00.

Following is a summary of disbursements for July: General Fund, $36,414.83; TIF Fund, $466.46; Road Use Tax, $4,179.37; C.U.T. Fire Fund, $3,942.98; Library Fund, $1,498.62; Garbage Utility, $6,691.87; Water Utility, $7,840.44; Sewer Utility, $21,725.51. Total Disbursements: $82,760.08.

The following list of claims was presented to the council for August:

AG SOURCE	Analysis	1,600.00
ALLIANT ENERGY	Monthly Service	4,336.44
AMES OUTDOOR SUPPLY	Edger, Blades	203.90
ANKENY SANITATION	Service-July	6,441.91
BAKER & TAYLOR	Books, DVD's	477.34
CARR, JEREMY	Utility Deposit Refund	80.00
CURTIS, TODD	Utility Deposit Refund	100.00
DEMCO	Summer Program	149.02
EFTPS	Fed. & FICA W/H	2,957.21
EMERGENCY MEDICAL PRODUCTS	Mattress Set	319.99
EXTREME TRUCKING, LLC	Rock, Delivery	673.33
FIDELITY BANK	Returned Check, Fee	62.69

GATEHOUSE MEDIA IOWA	Publishing	59.36
HAWKINS, INC.	Water Treatment	264.00
HUXLEY COMMUNICATIONS	Monthly Service	429.74
I.C.A.P.	FY21 General Insurance Renewal	13,065.23
Iowa DNR	Annual NPDES Permit Fee	210.00
I.M.W.C.A.	FY21 Worker's Comp. Renewal	9,359.00
I P E R S	Retirement	1,874.18
JOHN DEERE FINANCIAL	Supplies	375.28
KEMPENICH, ANNA	Reimb. Rental Fee	750.00
KEMPKER'S TRUE VALUE	Supplies	58.18
LIBRARY WORLD	Subscription	495.00
MANFULL, LANDON	Utility Deposit Refund	100.00
MARC	Chemical	424.00
MARCO	Copier Rental, Supplies	173.94
MCMULLEN, KATHRYN	Utility Deposit Refund	80.00
MENARDS	Supplies	552.04
MOLLY MAID OF ANKENY	Cleaning Services	490.00
PHILLIPS, CHRIS	Utility Deposit Refund	80.00
RUSSELL, ANNA	Reimb. For Supplies	59.19
STATE TREASURER	2nd Qtr. State W/H	1,261.00
STATE TREASURER	2nd Qtr. Sales Tax	124.00
STATE TREASURER	2nd Qtr. Water Excise Tax	1,764.00
U.S. CELLULAR	Monthly Service	73.21
U.S. POSTMASTER	Billing Postage	105.00
VISA	Supplies	144.13
WAGES	Net Wages	7,097.17
WELLMARK BC/BS	Health Premium	3,973.17
TOTAL CLAIMS		$60,422.89

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing complaints about Garbage Guys speeding and placing empty dumpsters so close to the street. Macki reported that he will be attending the virtual county REAP committee meeting on August 5th. Thom reported that he had submitted an application for a URA grant to the Story County Board of Supervisors for a generator for the City Center. He also reported that he had attended the July 23rd meeting of the Story County Economic Development Group

via Zoom, and had received information from Brenda Dryer about the Iowa Rural Development Summit that will be held virtually this month. McBreen asked that the electronic sign project item be removed from the agenda until grant opportunities are available again.

The first item under old business concerned the wastewater improvements project. No new information was reported on this project.

The next item concerned the Cambridge Opera House. Thom reported that bid letting for the project had been held this afternoon. Two bids were submitted. Don Seymour, FEH Design, does not recommend selecting one of them at this time. He would like to clarify that the numbers submitted are complete and correct.

The next item under old business concerned the review of the city code related to fireworks and building codes. Todd submitted a corrected copy of the fireworks ordinance and an additional amendment limiting the time to complete a project after a building permit is issued.

The next item concerned the hiring of an assistant public works director. Mayor Kovarik reported that David Knight had been hired and began working July 27th.

The next item under old business concerned the construction of a new radio tower for Story County. The clerk reported that the plans for the project have been filed with the FCC.

The next item concerned the hiring of a new library director. The clerk reported that after the July Library Board, they are accepting applications for a new director. The Board also terminated the children's program position that was established by the previous director. The new director will determine how the children's program is managed.

The last item under old business concerned the annexation of the Thorson property on W. 4th Street. The city attorney had been informed that the public hearing held last year on this matter was not held with the required notice, and would need to be done again. Mayor Kovarik set a public hearing to consider the annexation for Monday, August 17, 2020, at 7:00 p.m. at the community center.

The first item under new business concerned the proposed purchase agreement with Larry and Ruth Purvis. After discussion, the council asked that this item be added to the agenda for the special meeting on August 17th.

The last item under new business concerned the September regular council meeting. Due to the Labor Day Holiday, the next regular council meeting will be held on Tuesday, September 8, 2020, at 7:00 p.m. at the Cambridge Community Center.

Resolution No. 20-17, “Story County Economic Development Group Fiscal Year 2021 Appointed Representative Form”, was presented to the council. A motion by Todd, seconded by Macki, was made to designate David Thom as the council’s representative to the group, and Barb McBreen as the alternate. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-18, “Story County Economic Development Group Fiscal Year 2021 Annual Eligibility Determination Form”, was presented to the council. A motion by Macki, seconded by Baxter, was made to certify the city’s eligibility for participate in and receive funding from the group. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Ordinance No. 20-A, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Amending Chapter 41 (Pyrotechnics)”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-B, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Chapter, Chapter 140, To The Code Governing Driveways and Parking Pads”, was presented to the council. A motion by Macki, seconded by Thom, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-C, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding Two (2) New Sections Limiting The Accumulation Of Junk And Failure To Maintain Structures To Chapter 50”, was presented to the council. A motion by Baxter, seconded by Macki, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-D, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Limiting The Parking In Yards To Section 69”, was presented to the council. A motion by Macki, seconded by Baxter, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-E, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Setting A One Year Limit To Complete

Construction After Being Issued A Building Permit To Chapter 165.18 Permits And Certificates", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the ordinance on its first reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The second reading of the ordinance amendment will be at the regular September council meeting.

Mayor/Council comments were asked for with the council discussing the pandemic, including available resources. Macki reported that food deliveries have been completed for the summer. He also reported that the Return to School plan has been completed. In-person session will begin on August 26. Mayor Kovarik discussed plans for student testing and move in beginning on August 17th. The fall semester of in-person classes will run until Thanksgiving. The council will keep city buildings closed for August.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:41 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

SPECIAL COUNCIL MEETING – Monday, August 17, 2020

The Cambridge City Council met in special session on Monday, August 17, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik, Thom, Macki, Todd, Baxter, McBreen (via cell-Zoom was not available). Absent: None. Visitors: Dennis Parmenter, Janet Thorson, Larry Purvis.

The meeting was called to order by Mayor Kovarik at 7:00 p.m.

Mayor Kovarik opened for public comment the hearing to consider the request from Roger and Janet Thorson to annex their property at 57561 W. 4th Street to the city. A public hearing was held a year ago on this request, and is being done again because the proper notice was not given. No comments were received by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing and to reaffirm Resolution No. 19-08 accepting the petition for annexation. Roll Call: All Ayes. Motion carried.

The next agenda item concerned the Cambridge Opera House. Thom reported that he had not heard from Don Seymour, FEH Design, about the status of the bids that were received for the project.

The last item on the agenda concerned the proposed purchase agreement with Larry and Ruth Purvis, 300 S. Race Street, for city property south of theirs that one of their outbuildings is located on. Dennis Parmenter, attorney for the Purvis', distributed a copy of the proposed purchase agreement to the council, including an offer to pay $5.00 for the city-owned property. After reviewing the agreement, Mayor Kovarik proposed a counter-offer: that the city-owned property be given in exchange for the portion of S. Race Street that is part of the Purvis' property. Mr. Parmenter agreed to an amended purchase agreement. A motion by Macki, seconded by Todd, to proceed with an amended agreement for an exchange of property with Mr. and Mrs. Purvis. Roll Call: All Ayes.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:15 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Tuesday, September 8, 2020

The Cambridge City Council met in regular session on Monday, September 8, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik, Thom, McBreen (Zoom), Macki, Todd, Baxter. Absent: None. Visitors: Dale Hennick, Dona Cowman, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider Ordinance No. 20-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Amending Chapter 41 (Pyrotechnics)". No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider Ordinance No. 20-B, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Adding A New Chapter, Chapter 140, To The Code Governing Driveways And Parking Pads". No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Todd, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider Ordinance No. 20-C, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Adding Two (2) New Sections Limiting The Accumulation Of Junk And Failure To Maintain Structures To Chapter 50". No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Macki, seconded by Baxter, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider Ordinance No. 20-D, "An Ordinance Amending the Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Adding A New Section Limiting The Parking In Yards To Section 69". No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Todd, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the August 3rd and 17th meetings. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for Public Works Director Dale Hennick addressing the council. He reported that the display monitor for the controls at the water plant had gone out. He presented a proposal from SJE in the amount of $6,350.10 to

replace it. After discussion, a motion by Thom, seconded by Todd, to approve moving forward with the repair. Roll Call: All Ayes.

Following is a summary of receipts for August: General Fund, $389.55; TIF/Special Revenue Fund, $8,887.14; Road Use Tax, $8,750.99; C.U.T. Fire Fund, $1.86; Library Fund, $1.64; Garbage Utility, $5,663.69; Water Utility, $10,986.55; Sewer Utility, $7,968.48. Total Receipts: $42,649.90.

Following is a summary of disbursements for August: General Fund, $4,872.92; TIF/Special Revenue Fund, $9,290.39; Road Use Tax, $1,371.65; C.U.T. Fire Fund, $528.63; Library Fund, $607.53; Garbage Utility, $6,441.91; Water Utility, $2,708.33; Sewer Utility, $15,177.72. Total Disbursements: $40,999.08.

The following list of claims was presented to the council in September:

AG SOURCE	Analysis	997.00
ALLIANT ENERGY	Monthly Service	5,012.78
AMES OUTDOOR SUPPLY	Tires, Chain Saw Supplies	1,165.03
ANKENY SANITATION	Service-August	6,372.00
BIG 8 TYRE CENTER	Truck Tires	780.00
CAPITAL CITY EQUIPMENT	Rental-Grapple, Trailer	915.00
EFTPS	Fed. & FICA W/H	2,425.36
FIDELITY BANK	Returned Check, Fee	105.00
FOX ENGINEERING	Fees	5,176.75
GATEHOUSE MEDIA IOWA	Publishing	610.94
HACH	Testing Supplies	411.42
HAWKINS, INC.	Water Treatment	274.20
HEARTLAND CO-OP	Fuel, Oil	1,637.69
HUXLEY COMMUNICATIONS	Monthly Service	433.59
INTERSTATE BATTERIES OF UPPER IOWA	Supplies	119.85
IOWA ONE CALL	Service	29.80
I P E R S	Retirement	1,503.62
JOHN DEERE FINANCIAL	Supplies	71.98
KEMPKER'S TRUE VALUE	Supplies	188.60
KOVARIK, STEVE	Reimb. For Food for Volunteers, Zoom Fees	232.70
MARCO	Copier Rental, Supplies	158.67
MENARDS	Tables, Supplies	919.33
MOLLY MAID OF ANKENY	Cleaning Services	490.00
OVERDRIVE, INC.	Subscription Fee	386.86
SANDRY FIRE SUPPLY	Service Call	595.74
STATE LIBRARY OF IOWA	Subscription Fee	62.00
STOREY KENWORTHY	Receipts Book, Utility Bills	459.00

STORY COUNTY TREASURER	Property Taxes	1,150.00
TOTAL TOOL	Chain Saws	1,796.00
U.S. CELLULAR	Monthly Service	73.21
U.S. POSTMASTER	Billing Postage	105.00
WAGES	Net Wages	8,369.48
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$46,984.46

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. Huxley P.D. Office Joe Marchesano addressed the council with a request from Chief Gerry Stoll to review the speed limits by the elementary school, and reported that their new speed checker had been in place on the street during the first week of school.

Reports from standing committees were asked for with the council discussing recent street maintenance. Thom reported that he had applied for a Story County Urban Renewal Grant in the amount of $30,000.00 for a generator for the City Center. This grant requires a 25% city match.

The first item under old business concerned the wastewater improvements project. The clerk reported that a notice of violation from the Iowa DNR for exceeding effluent requirements had been received. The letter also indicates that they realize that we are working with their agency on a project to bring us into compliance. A memo from Steve Van Dyke, Fox Engineering, was also received indicating that the City would need to apply for a Conditional Use Permit from the county in order to install the new outfall pipe on Story County Conservation property. He doesn't feel this will be a problem, but it does delay when we can bid the project. The council also discussed damage done to the baffle curtains at the lagoon from the 2020 Derecho storm. Public Works Director Hennick will be working with Fox Engineering and the city's insurance adjustor on this matter.

The next item concerned the Cambridge Opera House project. Thom reported that the total bid cost is considerably more than the original estimate for the project. He is looking for council guidance on moving forward with the project. He asked that the council review the cost estimates and continue this discussion at the next meeting.

The next item under old business concerned the review of the city code. The clerk suggested that, after reviewing the contract to update the code from Iowa Codification, that the update be delayed until after the ordinance amendments the council is working on are complete. The council agreed to the delay. Thom reported that he had reviewed

the 2020 Legislative Summary and recommended that the council enact all of the suggested code updates.

The next item concerned the hiring of a new library director. Dona Cowman, Library Board, reported that they had received several applications for the position, and are interested in two of them but that no offer had been made yet. She wanted to discuss salary options and whether the library can re-open to patrons. After discussion, Mayor Kovarik indicated that the council was firm on the salary the city could pay. He also recommended that the board put together a plan for a safe re-opening when the new library director is hired, if that person is comfortable doing that.

The last item under old business concerned the proposed purchase/exchange agreement with Larry and Ruth Purvis. No new information was available for this item.

The first item under new business concerned the 2020 Derecho storm that hit last month. The council discussed the damage by the storm, the assistance of volunteers to the city and residents, and the progress of the clean up efforts. Mayor Kovarik also discussed state and FEMA assistance to the city and individuals that would be available. Information on the assistance from FEMA will be posted to the city website as it is made available.

The next item was a request from Rob Keeling, 415 S. Vine Street, to rezone property he is purchasing from the Heartland Co-op north of his property. He would like to build a new home on the property. The clerk reported that city zoning maps list the property as A-1 Agricultural, which allows for the construction of a single family dwelling. Therefore, rezoning is not required. Mr. Keeling also asked for council approval to divide his existing property into two parcels. A motion by Macki, seconded by Baxter, to waive the subdivision requirement and allow the property to be divided. Roll Call: All Ayes.

The next item was a notice from Story County Planning and Development of a public hearing that was scheduled for Wednesday, September 9, at 6:00 p.m. via Zoom. The hearing will consider a proposal from the Story County Board of Health to require the use of face coverings while in a public setting within Story County. Mayor Kovarik will attend the hearing.

The last item under new business was a request from the National Society, Daughters of the American Revolution to proclaim that the week of September 17th to the 23rd is Constitution Week, and that September 17th is Constitution Day. Mayor Kovarik so declared and signed the proclamation.

Ordinance No. 20-A, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Amending Chapter 41 (Pyrotechnics)”, was presented to the council. A motion by Macki, seconded by Todd, was made to approve the ordinance on its final reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The ordinance will take effect upon its publication.

Ordinance No. 20-B, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Chapter, Chapter 140, To The Code Governing Driveways And Parking Pads”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the ordinance on its final reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The ordinance will take effect upon its publication.

Ordinance No. 20-C, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding Two (2) New Sections Limiting The Accumulation Of Junk And Failure To Maintain Structures To Chapter 50”, was presented to the council. A motion by Baxter, seconded by Thom, was made to approve the ordinance on its final reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The ordinance will take effect upon its publication.

Ordinance No. 20-D, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Limiting The Parking In Yards To Section 69”, was presented to the council. A motion by Macki, seconded by Baxter, was made to approve the ordinance on its final reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The ordinance will take effect upon its publication.

Ordinance No. 20-E, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Setting A One Year Limit To Complete Construction After Being Issued A Building Permit To Chapter 165.18 Permits And Certificates”, was presented to the council. A motion by Macki, seconded by Baxter, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular October council meeting.

Mayor/Council comments were asked for Macki reporting on the opening of the Ballard Schools for the 2020/2021 school year. The council also discussed complaints received about the Garbage Guys property.

A motion by Macki, seconded by Baxter, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:33 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, October 5, 2020

The Cambridge City Council met in regular session on Monday, October 5, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia-us) with the following council members present: Mayor Kovarik, Todd, Thom, Macki, McBreen (Zoom), Baxter. Visitors: Joe Marchesano, Crystal Hughes.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the September 8th meeting. A motion by Thom, seconded by Baxter, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Crystal Hughes, Library Board, stating that they had hired a new Library Director. Her name is Erin Coughlin and she is from Ankeny. She is a former teacher and is currently working on her Library Arts degree. She will be starting on Tuesday. Mrs. Hughes also indicated that the Library Board will be meeting on Monday to develop a re-opening plan. They intend to reopen to patron usage but will likely not be doing children's program initially.

Following is a summary of receipts for September: General Fund, $15,503.71; TIF/Special Fund, $27,957.18; Road Use Tax, $11,744.81; Debt Service, $2,130.45; C.U.T. Fire Fund, $1.74; Library Fund, $988.35; Garbage Utility, $7,222.97; Water Utility, $13,542.97; Sewer Utility, $9,722.85. Total Receipts: $88,815.03.

Following is a summary of disbursements for September: General Fund, $9,905.36; TIF/Special Fund, $2,007.20; Road Use Tax, $2,875.90; C.U.T. Fire Fund, $1,265.83; Library Fund, $222.56; Garbage Utility, $6,372.00; Water Utility, $5,349.39; Sewer Utility, $20,231.72. Total Disbursements: $48,229.96.

The following list of claims was presented to the council for October:

AG SOURCE	Analysis	728.50
ALLIANT ENERGY	Monthly Service	5,012.78
AMES OUTDOOR SUPPLY	Tires, Parts	1,437.48
ANKENY SANITATION	Service-September	6,372.00
ARNOLD MOTOR SUPPLY	Filters, Lights, Supplies	185.79
CAMBRIDGE VOL. FIRE DEPT.	Reimb. for Alternator	185.00
CAPITAL CITY EQUIPMENT CO.	Parts, Supplies	767.21
CITY OF HUXLEY	¼ Police Contract	14,108.62
EFTPS	Fed. & FICA W/H	2,800.22
FEH DESIGN	Fees-Opera House	13,850.78
GATEHOUSE MEDIA IOWA	Publishing	20.12
HAWKINS, INC.	Water Treatment	1,084.63
HUXLEY COMMUNICATIONS	Monthly Service	428.23

INTERSTATE BATTERY OF UPPER IOWA	Supplies	130.95
IOWA D N R	Annual Water Use Fee	95.00
I P E R S	Retirement	1,769.31
JOHN DEERE FINANCIAL	Supplies	301.74
KEMPKER'S TRUE VALUE	Supplies	110.66
LEWIS LAW FIRM	Legal Services	411.90
MARCO	Copier Rental, Supplies	147.94
MENARDS	Supplies	423.08
MOLLY MAID OF ANKENY	Cleaning Services	490.00
LL PELLING CO.	Street Maintenance	36,273.00
PINGEL MUDJACKING, LC	Sidewalk Repair	250.00
SCHULING HITCH CO.	Light Bar	94.27
STAPLES	Ink, Supplies	426.61
STATE LIBRARY OF IOWA	Subscription Fee	74.62
ULINE	Cleaning Supplies	522.00
U.S. CELLULAR	Monthly Service	73.21
U.S. POSTMASTER	Billing Postage	140.00
WAGES	Net Wages	7,256.41
WELLMARK BC/BS	Health Premium	3,955.86
TOTAL CLAIMS		$99,828.98

After discussion, a motion by Todd, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. The council continued the discussion concerning the speed limits by the elementary school with Huxley P.D. Officer Joe Marchesano. Current city code provides for a speed limit of 25 for both residential and school zones, and would not need to be amended. Officer Marchesano will look into where the 25 mph speed zone should transition into a higher speed on W. 4th Street, and how the county side of the street would be effected.

Reports from standing committees were asked for with the council discussing the letter from a resident following notification of a parking violation. Todd reported that the matter has been resolved. Thom informed the council that the next meeting of the Story County Economic Development Group would be held October 22nd via Zoom. He will plan to attend the meeting.

The first item under old business concerned the wastewater improvements project. The clerk reported that the application to the Iowa Economic Development Authority for a CDBG had been denied for a second time. Jennifer Movall, Simmering-Cory Inc. had called to find out why it had been denied, and was told that projects that could effect the

flood plain would no longer be eligible for CDBG funding. The clerk also reported that Story County Planning and Development had scheduled a public hearing for October 7th at 4:00 p.m. to consider our request for a Conditional Use Permit for our outfall pipe.

The next item concerned the Cambridge Opera House project. Thom reviewed the cost estimates from FEH Design for the project, and the bids that were submitted. The council discussed the viability and timing of the project. Thom recommended tabling the project for now, and discussing it further during FY22 budget preparations. At that time, the council could consider rebidding in hopes of getting a more favorable bid, or consider alternatives to the project plans. The council agreed.

The next item under old business concerned the review of the city code. The clerk reported that the public hearing for Ordinance No. 20-E relating to setting a time limit to complete construction projects will be held at the November regular council meeting.

The next item concerned the proposed purchase/exchange agreement with Larry and Ruth Purvis. The attorneys for the city and the Purvis' are working on the paperwork for the exchange.

The next item concerned the request from Roger and Janet Thorson to annex their property on W. 4th Street to the city. Mayor Kovarik reported that the state is again objecting to the timing of the public hearing that was held in August, and it will have to be done again. The mayor scheduled the public hearing to consider the annexation for Monday, October 26, 2020, at 7:00 p.m. at the community center.

The last item under old business concerned the 2020 Derecho storm. Mayor Kovarik reported that the city is applying for FEMA reimbursement for expenses insurance won't cover. This will include insurance deductibles, volunteer time, and reimbursement for Precision Underground.

The first item under new business was a request from Faith Baptist Church to use the community center on Wednesday nights to hold their youth group. Due to Covid-19 precautions, they don't feel their church space is adequate for this group. After discussion, the council approved the use of the community center and waived the fee.

The next item concerned the annual I.M.W.C.A. inspection of city facilities and work practices. Recommendations include updating fire department member physicals, and confined space/slip and fall safety programs.

The next item was a request from Story County Planning and Development to review an application for a subdivision located within 2 miles of the city. The Hanks Residential Subdivision is located at 570th Avenue and 320th Lane, southwest of the city limits. After reviewing the application, the council will waive its right to review.

The last item under new business concerned scheduling Beggar's Night this year amid Covid-19 concerns. After discussion, the council to have Beggar's Night this year on Saturday, October 31, from 5:30-7:30 p.m., for those residents that would like to participate. Safety guidance will be posted on the website and facebook.

Resolution No. 20-19, "City Street Financial Report", was presented to the council. A motion by Thom, seconded by Todd, was made to approve the report that will be provided to the Iowa DOT. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-20, "Resolution Waiving Subdivision Review", was presented to the council. A motion by Todd, seconded by Thom, was made to waive the city's right to review the Hanks Residential Subdivision. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comment were asked for with the council discussing reopening City Hall to the public.

A motion by Thom, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:02 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

SPECIAL COUNCIL MEETING – Monday, October 26, 2020

The Cambridge City Council met in special session on Monday, October 26, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik, Macki, Todd, Thom (Zoom), McBreen (Zoom), Baxter (Zoom). Visitors: Dennis Parmenter, Janet Thorson.

The meeting was called to order by Mayor Kovarik at 7:00 p.m.

Mayor Kovarik opened the public hearing to consider the request from Roger and Janet Thorson to annex their property on W. 4th Street with a motion by Todd, seconded by Macki. Roll Call: All Ayes. No comments were brought forward, and no written comments were received prior to the hearing. A motion by Macki, seconded by Todd, to close the hearing. Roll Call: All Ayes.

Resolution No. 20-21, "Resolution Providing For The Acceptance Of Voluntary Petition For Annexation To The City Of Cambridge, Iowa", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the annexation petition. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

The next item on the agenda was the exchange of property with Larry and Ruth Purvis, 300 S. Race Street. The council reviewed the plats that would exchange city property south of the Purvis property with Purvis Property north where Race Street is currently located. A motion by Macki, seconded by Thom, to approve the amended purchase agreement for the exchange. Roll Call: All Ayes.

Resolution No. 20-22, "Resolution to Approve Quit Claim Deed", was presented to the council. A motion by Macki, seconded by Todd, was made to approve the deed. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

A motion by Macki, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:30 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, December 7, 2020

The Cambridge City Council met in regular session on Monday, December 7, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom (www.cambridge-ia.us) with the following council members present: Mayor Kovarik, Baxter, Todd, Thom, Macki, McBreen (Zoom). Absent: None. Visitors: Joe Marchesano, Mark Kahler.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked of there were any additions or corrections to the minutes of the November 2nd meeting. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for November: General Fund, $29,958.23; TIF/Special Revenues Fund, $14,858.86; Road Use Tax, $17,450.61; Debt Service, $710.07; C.U.T. Fire Fund, $27,398.33; Library Fund, $2,671.72; Garbage Utility, $6,454.36; Water Utility, $11,377.44; Sewer Utility, $9,401.10. Total Receipts: $120,280.72.

Following is a summary of disbursements for November: General Fund, $8,282.73; TIF/Special Revenues Fund, $19,308.46; Road Use Tax, $934.00; C.U.T. Fire Fund, $25,235.15; Library Fund, $1,833.11; Garbage Utility, $6,372.00; Water Utility, $22,370.03; Sewer Utility, $6,921.30. Total Disbursements: $91,256.78.

The following list of claims was presented to the council for December:

AG SOURCE	Analysis	529.50
ALLIANT ENERGY	Monthly Service	4,314.96
ANKENY SANITATION	Service-November	6,372.00
BAKER & TAYLOR	Books, DVD's	356.47
CEDAR RAPIDS BANK & TRUST	Interest Payment-City Center	12,537.50
CHARD-BERGSTROM, CINDY	Utility Deposit Refund	80.00
CITY OF AMES	½ Solid Waste Contract	4,342.00
DORSEY & WHITNEY LLP	Legal Service-Urban Renewal Plan Amendment, REDLG Note	5,000.00
EFTPS	Fed. & FICA W/H	2,761.82
FELD FIRE	Service Air Compressor	700.00
FIDELITY BANK	Returned Check & Fee	190.03
FOX ENGINEERING	Fees	15,001.00
GATEHOUSE MEDIA IOWA	Publishing	487.10
HAWKINS, INC.	Water Treatment	1,178.49
HEARTLAND CO-OP	Fuel	1,603.97

HUXLEY COMMUNICATIONS	Monthly Service	424.02
INTERSTATE ALL BATTERY CENTER	Supplies	28.80
IOWA FINANCE AUTHORITY	Interest Payments-Water & Sewer Bonds	5,602.50
IOWA FIREFIGHTERS ASSN.	Dues, Mutual Aid	415.00
IOWA ONE CALL	Service	38.90
I P E R S	Retirement	1,783.47
IOWA RURAL WATER ASSN.	Annual Dues	225.00
JOHN DEERE FINANCIAL	Supplies	549.85
KEMPKER'S TRUE VALUE	Supplies	273.82
MENARDS	Supplies	714.84
MOLLY MAID OF ANKENY	Cleaning Services	490.00
ROBERTS, TRACEY	Clean Comm. Center	50.00
SOUTH STORY BANK & TRUST	Interest Payment-Fire Truck	1,089.08
ULINE	Hand Towels	192.16
U.S. CELLULAR	Monthly Service	73.23
U.S. POSTMASTER	Billing Postage	140.00
USA BLUE BOOK	Pump, Drum Lifter	1,292.99
WAGES	Net Wages	8,410.11
WELLMARK BC/BS	Health Premium	3,955.86
COUGHLIN, ERIN	Reimb. for Expenses	297.20
MARCO	Copier Rental, Supplies	150.44
IOWA PRISON INDUSTRIES	Shelving System	1,029.00
TOTAL CLAIMS		$82,681.11

After discussion, a motion by Macki, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Thom submitting a request from Kevin Tully, the new owner of the trailer court, to bill each of the residents separately for their utility bills. Mayor Kovarik indicated that the city had done that a few years ago and it was a lot of extra work for our public works director to maintain the individual meters, and he would prefer that the billing stay the same. The council agreed. The clerk reported that Assistant Librarian Ruth Purvis had submitted her resignation. She and her husband have sold their house and are moving to far to continue working for the library. The library board and director are looking for a replacement.

The first item under old business concerned the wastewater improvements project. Steve Van Dyke, Fox Enginering, has reported that the Conditional Use Permit has been

approved by Story County, and the Flood Permit should be issued soon. They are working on the design for the new facilities and plan on having the project ready for bids in January, 2021. They are also working on the NPDES discharge permit for the new outfall. Woodruff Construction has ordered the new baffle curtain to replace the unit that was damaged by the derecho storm, and anticipate that the new unit will be installed this month.

The next items under old business concerned the Cambridge Opera House Project and the update of the city code. No new information was presented for these items.

The last item under old business concerned the 2020 Derecho storm. One estimate has been submitted for the roof repairs. The city will need to get two more in order to apply for FEMA grant funds for this project. Mayor Kovarik reported that more damage had been found on the tractor when Van Wall Equipment took it apart. They estimated that it will cost an additional $3,000 to repair it. Public Works Director Dale Hennick has contacted the insurance adjuster and will submit this estimate.

Mark Kahler, 502-4th Street, joined the meeting at this time to address the council concerning parking of his semi on the street near the former Country Store. He indicated that he had heard the council had a problem with this, and wanted clarification on the issue, as there are other residents in the city that park their semis on the street. Mayor Kovarik responded that city code allows the parking of the tractor on the street, but not the trailer.

The first item under new business was the FY2020 Annual Financial Report for the city. The clerk presented the report for the council's information and review. The report has been published in the city's official newspaper and has been submitted to the state.

The last item under new business was a letter from Ballard Dollars for Scholars to the council concerning sponsoring a scholarship again this year. The council will review the request during budget discussions in January.

Ordinance No. 20-F, "Floodplain Management Ordinance", was presented to the council. A motion by Todd, seconded by Macki, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the January regular council meeting.

Mayor/Council comments were asked for with the council discussing building permit issues, and the impact of Covid-19 on Story County residents and businesses.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:45 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor